

**Beaver Dam Unified School District
Board of Education Proceedings**

May 12, 2014

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. President, Chad Prieve, called the meeting to order at 6:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Lisa Panzer, Chad Prieve, Gary Spielman and Joanne Tyjeski. Board members absent: Laura Lerwick.

Mr. Prieve led in the Pledge of Allegiance.

Jorgensen moved, Panzer seconded, to approve the minutes from the regular meeting on April 14, 2014, as presented.

The motion was adopted by unanimous vote.

Mr. Prieve welcomed visitors.

There were no requests from the public to participate in public comment.

Jorgensen, at the request of the President, announced the board may recess into closed session per Wis. Stat. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss the compensation of two administrators. The Board may reconvene into open session for the possible transaction of business and adjournment.

Jorgensen moved, Beal-Loeck seconded, to amend the agenda to move the Negotiations Committee report Item 10.3 to be before Item 10.1 Accountability Committee.

The motion was adopted by unanimous vote.

Mr. Nathan Curtis and Ms. Alison Loizzo of the Beaver Dam Education Association reported on their book drive. The purpose of the drive was to provide a book to each student in grades K-5 to instill the joy of reading and build for future success. The drive collected 4,000 books and each student in grades preK-5 will receive 2 books to take home.

There was discussion regarding distribution of the books and future book drives.

Mr. Steve Vessey, Superintendent, said it is an incredible service project and effort by the BDEA. He thanked Ms. Loizzo for organizing and leading the book drive.

Mr. Vessey presented a recommendation to approve 58 applications for students to open enroll into the district and 57 applications for 46 students to open enroll out of the district. The numbers are not very solid until the September count date. The open enrollment in increased from 38 last year and the out numbers are down from last year.

Jansen moved, Kraus seconded, to approve the 58 applications to open enroll into the district and approve 57 applications for 46 students to open enroll out of the district for the 2014-15 school year.

The motion was adopted by unanimous vote.

Ms. Sharon Bliefernicht, Director of Human Resources, presented an update on staffing for the 2014-15 school year. The overall staffing decreased district-wide by 0.48 FTE. She recommended adding a .60-1.0 FTE Virtual School Developer/Coordinator. Also, there could be 1-2 less kindergarten sections depending on enrollment, which is being closely monitored.

Tyjeski moved, Jansen seconded, to approve the staffing recommendation for the 2014-2015 school year as presented.

The motion was adopted by the following vote: Ayes – Jansen, Jorgensen, Kraus, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Mr. Vessey presented administrative transfers and changes for the 2014-15 school year. As part of his administrative duties, he will transfer Mary Klawitter from Principal at South Beaver Dam Elementary School to Principal at Jefferson Elementary School effective July 1, 2014. The South Beaver Dam/Wilson Elementary Schools Principal position may be posted prior to the June board meeting.

Mr. Bob Avery, Director of Business Services, and Ms. Bliefernicht presented a proposal for a change in health insurance options beginning in the 2014-2015 school year. It was a collaborative effort by the committee comprised of certified staff, support staff, administrators, and board members. They recommended increasing the premium share to 15.0% for all employees enrolled in both health and dental plans. The maximum district Health Savings Account (HSA) contribution will be \$1000/\$2000. In the event that more than 38-39% of subscribers enroll in the High Deductible Health Plan option, the HSA contribution will be prorated down to ensure maximum district cost only increases by 3.2%. A \$25/\$75 deductible will be implemented with the dental plan and a 15% premium contribution.

Jorgensen moved, Spielman seconded, to approve the health care and dental insurance options beginning in the 2014-2015 school year as presented, including increase to 15.0% premium share for all employees enrolled in both the health and dental plans; Health Insurance Plan Design Option 8; maximum district HSA contribution of \$1000/\$2000 and, in the event that more than 38-39% of subscribers enroll in the HDHP option, the HSA contribution will be prorated down to ensure maximum district cost only increases by 3.2%; and implement a \$25/\$75 deductible dental plan.

The motion was adopted by the following vote: Ayes – Jorgensen, Kraus, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Jansen. No-None.

Mr. Vessey recognized Kaleb Kreamsreiter for being nominated for the US Air Force Academy. Congressman Petri will present him with his nomination at the High School this week. A total of 13 freshmen students participated in the regional US History Day competition. This is an increase from 8 the year before and 0 the year before that.

Ms. Jorgensen provided an update on negotiations with the Beaver Dam Education Association. She presented a contract with the BDEA for 2014-15 for approval. The BDEA agreed to the provisions of the agreement.

Jorgensen moved, Tyjeski seconded, to approve the acceptance of the BDEA one-year contract as presented and offer \$0 dollars to the teaching staff total base wages.

The motion was adopted by the following vote: Ayes – Kraus, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, and Jorgensen. No-None.

Mr. Jansen, Accountability Committee Chairperson, reported the committee met on April 21st and received the Third Quarter Budget Update. The district is ahead of last year on expenditures and revenues actual budget to ratio. The next Accountability Committee meeting is scheduled for May 19th.

Ms. Jorgensen, Planning Committee Chairperson, reported the committee met on April 21st and received an update on staffing for 2014-15, which was covered earlier. More options and information on the High School student parking lot will be brought back to the committee. Information was provided the impact of open enrollment students on services and caseloads in self-contained and modified self-contained programs, which will be addressed going forward. The committee also received a report on lunch pricing and, to be compliant with USDA requirements, prices need to increase by a minimum of \$0.11 per lunch.

Jorgensen moved, Tyjeski seconded, to increase paid lunch prices for 2014-15 by \$0.15/meal at the elementary, middle, and high school levels, including for adult meals and the grab-n-go lines; no change to breakfast prices, and increase paid milk prices by \$0.05 per carton for 2014-15.

The motion was adopted by unanimous vote.

The committee also received a recommendation for certified staff wages. Ms. Jorgensen asked Mr. Avery and Ms. Bliedernicht to present the information.

They shared that the district operated under the budget parameters set by the board for a less than 3% increase. Step movements have been frozen for the past 3 years. By implementing lane and step changes for employees and adding 1.46% (Consumer Price Index) to the salary of all individuals in step 12 in BA+30 or higher, the total is a 3.07% increase.

Jorgensen moved, Kraus seconded, to adopt the draft salary schedule for 2014-15 as presented. Staff eligible for step movements on the salary schedule will be granted one step. Staff currently at step 12, in lanes Bachelor's + 30 credits and higher, shall be moved into a new step 13. Step 13 will equal Step 12 + 1.46%. Award lane movement to staff that has earned credits and/or a master's degree.

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, and Kraus. No-None.

Ms. Jorgensen said the next Planning Committee meeting is scheduled for May 19th.

Spielman moved, Panzer seconded, to approve the following resignations/retirements: Spencer Hupf-English Teacher-High School (Resignation effective end of the 2013-14 school year); Nicole White-Associate Principal-High School (Resignation effective 6/30/14); Kendra Kuehl-Grade 3 Teacher-Jefferson Elementary School (Resignation effective 5/9/14); Marcia Zabkowicz-Grade 2 Teacher-South Beaver Dam Elementary School (Retirement effective end of the 2013-14 school year); Tara Caul-Grade 6 Reading Teacher-Middle School (Resignation effective end of the 2013-14 school year); Nicole Stanton-Grade 1 Teacher-South Beaver Dam Elementary School (Resignation effective end of the 2013-14 school year); and Ann Gallagher-Education Services Coordinator-High School (Retirement effective end of the 2013-14 school year)

The motion was adopted by unanimous vote.

Panzer moved, Beal-Loeck seconded, to approve the following leave of absence requests: Diane Radmer-Grade 2 Teacher-Washington Elementary School (Medical Leave 8/25/14-11/17/14); Laura Leonard-Grade 5 Teacher-Prairie View Elementary School (Medical Leave 8/25/14-11/17/14); Dawn Wippermann-Grade 3 Teacher-Wilson Elementary School (Medical Leave 5/28/14-1/26/15); Dale Hallman-Grade 4 Teacher-Washington Elementary School (Leave 9/17/14-9/30/14 & 1/5/15-1/30/15); Amy Kowalski-Kindergarten Teacher-Washington Elementary School (Medical Leave 8/25/14-10/17/14); Abigail Devitt-Special Education Teacher-Jefferson Elementary School (Medical Leave 9/2/14-10/20/14); and Kourtney Nitschke-Special Education Teaching Assistant-Prairie View Elementary School (Educational Leave 9/2/14-1/23/15).

The motion was adopted by unanimous vote.

Panzer moved, Jansen seconded, to approve the following appointments: Christina Pariso-Physical Education Teacher-South Beaver Dam/Wilson Elementary Schools and Kisten Gillespie-School Psychologist-District.

The motion was adopted by the following vote: Ayes – Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, Kraus, and Panzer. No-None.

Mr. Vessey presented policy changes for final reading and adoption.

Tyjeski moved, Kraus seconded, to approve the policy changes from NEOLA and reviewed by administration as presented.

The motion was adopted by unanimous vote.

Mr. DiStefano, High School Principal, presented a list of 2014 tentative graduates for certification from the High School and Don Smith Learning Academy. Only those who complete the requirements at the end of term 4 will receive diplomas.

Tyjeski moved, Beal-Loeck seconded, to approve the list of tentative 2014 graduates as presented.

The motion was adopted by unanimous vote.

Kraus moved, Jorgensen seconded, to approve the payment of financial claims (Voucher #39, #40, #41, and #42) for District Credit Card, Manual Checks, Net Payroll, Payroll Related Voucher, Payroll Taxes, Trust Advantage, HSA Bank (Employee Contributions), WI SCTF, Wisconsin Retirement System, District Health Insurance, and HSA (Employee Deductions), for a total of \$3,117,478.58. (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, Kraus, Panzer, and Prieve. No-None.

Jorgensen moved, Tyjeski seconded, to recess into closed session per Wis. Stat. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss the compensation of two administrators. The Board may reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Tyjeski, Beal-Loeck, Jansen, Jorgensen, Kraus, Panzer, Prieve, and Spielman. No-None.

During the closed session, there was discussion regarding the compensation of two administrators. No action was taken during closed session.

Spielman moved, Jansen seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Tyjeski seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:28 p.m.

/s/ _____
Chad Prieve, President

/s/ _____
John Kraus, Jr., Clerk